

Court Fields School

Achieve | Belong | Participate

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Headteacher: Mrs P Matthews

CEO: Mrs L Heath

Meeting Minutes 19.03.2024

Pledged to help from our first meeting

Name	Pledge
E Smith	<ul style="list-style-type: none">• Helping with gardening• Help with most things i.e. drama, chairs/raffle etc.
C Slocombe	<ul style="list-style-type: none">• Outdoor learning, specifically gardening.• Happy to help with practical tasks.• Can provide resources – plants/seeds etc.• Expertise in horticulture
J Whiteman	<ul style="list-style-type: none">• Outdoor learning• Exmoor challenge• DofE• Royal Marine has time to contribute.
P Gibson	<ul style="list-style-type: none">• Outdoor construction/gardening• Exmoor challenge• Through Living Light Church, has access to people who can help with P.A & lighting.
H Bennett	<ul style="list-style-type: none">• Outdoor learning support• Link with Grand Western Greenway
B House	<ul style="list-style-type: none">• Community One Team promotion• Flyer in Edge
N Miles	<ul style="list-style-type: none">• Performing Arts• Time• Stephen to support
K Cookson	<ul style="list-style-type: none">• General fundraising support
P Joint	<ul style="list-style-type: none">• Time/Contacts/Developers bid section 106.

Agenda

1. Welcome and minutes from the last meeting.

Polly Matthews welcomed us back to another Parent and Community Meeting. We went around the room and introductions were made (Section 2). We covered the items from the last meeting and reconfirmed the pledges are still in place as seen above. At this point the agenda for this week's meeting was shared and introductions to Mr Jackson Reed for the Performing Arts and Mr Bob House for an update on the Forest School were made.

2. Introduce each person and their guest, as well as 3 ideas/people to support moving forward.

We went around the room and re-introduced ourselves and guests that we had brought in line with our "challenge" from the last meeting to bring three Ideas/people to this meeting. Bob House introduced a friend, Mr Parker from the Living Light Church, who is a big part of the school community, and Andrew Paxton.

Mr Peter Joint introduced two others to the group, Dave Farrow, Benno Hill Director of Wellington Community.

3. Groups visit to practical areas.

We split up into two groups visiting two areas,

The Performing Arts Department and Dining Hall, we have a bid in to have a new dining hall and kitchen, if this goes through the current dining hall has great potential to be the new stage for the Performing Arts department.

The Forest School, we have had a new hut built with support from the community with a large, fenced area for these activities, with this area and the Hub Garden needing continued support to make the most of each area.

4. Return to Staff Room in 2 groups and commit to action plan for the rest of this year.

4.1- Forest School

During the tour of the Forest School area, we passed the SEN Garden. It has been agreed to spend a bit of time on this area. The Living Light Church helped to update this area, but it needs some freshening up. It was mentioned to have an all-weather bench and some sort of roof/cover for the area to make a usable space all year round.

We had a review of the of recent upgrade to the Forest School area. This area (with a now in place Forest School Lead) has been in development to reduce cost; currently £200 a day per child for external Forest School provision.

Ideas Brought forward,

- Fundraising – click through to websites when people are purchasing goods at home donations/percentage come back to the school.
- Bring in C Slocombe who has pledged time, seeds and experience into the Forest School.
- Contact Mr Whiteman – CEO Royal Marines i.e. outdoor events.
- Parent plant donations
- Survey – plan in place with Mr B House following on to a focus group with children.

- Tree Protection
- Gardening Club
- Gaining resources from the community i.e. Sleepers (costly items)
- Set up costs and maintenance costs to be considered.

4.2- Performing Arts

A tour of the department and hall lead by Mr J Reed took place to get an idea of the space available and what is needed to bring it back to life and make it a more usable space.

Ideas Brought forward,

- Sand & paint the stage – Mr A Govier will reach out to contractors willing to donate time.
- Street Fair (Stall Booked)
- Wellington Film Festival
- Tyca Festival
- New Lights
- PTA – Quiz night, street fair, fundraising nights at the school.
- M Redstone – help with the stage for the arts centre
- Community infrastructure – D Farrow to contact.
- Local approach to sponsor advertising
- Swallowfield Projects Mr B House and Mr A Govier to reach out.
- Community Council – Grant Finder – Mr A Govier to investigate.
- Carnival collections

5. JBO to discuss re PTA arrangements and recruitment to roles.

Mrs J Boyland (School Business Manager) gave a description of needs to form a parent-teacher association (PTA). Based on this, the below roles were voted on by all in attendance to this meeting held on the 19th March 2024.

Chair – Andrew Govier

Treasure – Charles Biscoe

Secretary – Andrew Howell

We say a massive thank you to them for their time and commitment to the school.

A discussion for the name of the PTA was discussed but it has been decided to remain as the Parent and Community Forum until the group is more established for review. This group may also be known as the Court Fields Friends Group.

6. AOB: SLT to be available for any other questions.

- Grant can now be applied for through a new PTA – election for September in the new school year for these next steps.
- Time for the Parent & Community group meeting to be reviewed, as seen below the next meeting has been agreed for the same time of 17:00, this can be reviewed at the next meeting should a different time be beneficial to the majority attending.
- An ask/challenge of 3 people to be brought with you to the next meeting.
- The 3G pitch has been confirmed and is in the early stages of development, the school will be releasing further information on this as the project continues.
- A new bid for a canteen and dining hall has been submitted as mentioned above, as we get more information on this, so will we update the PTA and further community.

Plan

- Development of the current dining hall stage into the potential new drama hall. All actions and ideas listed in section 4.2.
- Further development of the Forest School
- Revisit the needs of the SEN Garden to make this a usable space.
- New PTA formed for any review of positions, grants, and next steps there will be elections in September 2024
- Date for next meeting – Tuesday 14th May 2024 17:00 bring snacks and items for the meeting.

“Give As You Earn”

- Pledging time – (Wellington Rotary support – Miles)
- Andrew Govier - Grants applications
- Arts Council
- Local Town Council
- Grants – Helen will speak to Keith.

List of “Wants & Needs”

- Forest School needs as listed in section 4.1.
- Performing Arts needs as listed in section 4.2.
- Social media content – Ken Bird and the schools social media company.

Date for next meeting – Tuesday 14th May 2024 17:00 bring snacks and items for the meeting.

- Please bring 1 person with you who can add to our fundraising/support.
- Before then, please make 3 contacts that could support either of our areas of focus and feedback on this at the next meeting.

Thank you!!!